

Dear FLI Contractors and Suppliers,

In line with the directives issued by the national government on Enhanced Community Quarantine over the entire Luzon, Filinvest Land Inc (FLI) is suspending work for all Luzon employees from 17 March 2020 to 13 April 2020 and keeping a minimum skeletal workforce to continue payment of contractors, suppliers and other essential customer services.

To make it more convenient for our contractors and suppliers, FLI will auto-credit payment to the designated EastWest Bank (EWB) account of our contractors and suppliers beginning Monday March 23, 2020.

FLI contractors and suppliers are encouraged to open an EWB account, enroll the said account in the bank's eSettle facility, and register the bank account with FLI.

The bank account opening and enrollment in the eSettle facility can be done in any EWB branch. Once the account is opened and enrolled in the eSettle facility, contractors and suppliers should submit the fulfilled bank information sheet to FLI's Supply Chain Management group to register the bank account and complete the process.

Contractors and suppliers may also use their existing EWB account provided that the account is still active. These accounts may be enrolled in the bank's eSettle facility and registered with FLI.

You can call the following EWB hotline (02) 8-888-1700 for queries or visit the EWB web page https://www.eastwestbanker.com/info/contact_us.asp for customer assistance.

For registration of the bank account with FLI, kindly email the completed bank information sheet at supplier-accreditation@filinvestcity.com and attention to Ms. Jessica Navarro. A copy of the bank information sheet is attached.

You can also call our hotline 09162558160 for any inquiry. We thank you for your hard work and for your continued trust and support. We believe that we can brave this pandemic together - as one community, as one family.

Yours truly,

Ana Venus A. Mejia
Chief Finance Officer

BUSINESS INFORMATION SHEET

TO: **MS. JESSICA NAVARRO**

SUPPLY CHAIN MANAGEMENT – SOURCING & ACCREDITATION

7th Floor Vector One Bldg., Northgate Cyberzone,
Filinvest City, Alabang, Muntinlupa City

Name / BIR Registered Name: _____

TIN: _____

Trade Name: _____

Address: _____

Telephone No.: _____

Fax No.: _____

E-mail address (Company e-mail is required): _____

Eastwest Bank Account Name: _____

Eastwest Bank Account No.: _____

Account Type: Current Savings

Branch of Account: _____

Contact Person / Data Supplied By: _____

(Signature over printed name)

Position / Designation: _____

Terms and Conditions

- By signing this Bank Information Sheet, the Vendor (Supplier / Contractor / Service Provider) hereby consent to the collection and processing of personal data herein provided in accordance with Filinvest's Privacy Policy posted on <http://www.filinvestland.com/privacy-policy/>.
- The Vendor agrees that payment of Filinvest shall be deposited to this designated Eastwest Bank account. Hence, it shall be the Vendor's responsibility to inform Filinvest for any update / changes in the abovementioned personal information and bank details.
- Other than the auto-credit payment via Eastwest Bank, Filinvest may opt to use other payment method if deemed necessary (i.e. payment issuance thru check).